**Are you new to the field of pharmacy?**

REGISTER FOR:

**PHARMACY TECHNICIAN TRAINING PROGRAM**

Our Pharmacy Technician Program combines classroom instruction with practical experience through externships in both an institutional as well as a retail setting. According to the Bureau of Labor Statistics, the occupation of Pharmacy Technician is expected to grow 32 percent from 2010 to 2020. As a Pharmacy Technician, you will assist licensed pharmacists providing medication and other health care products to patients.

You may work in a hospital, community pharmacy, outpatient clinic, nursing home or pharmaceutical organization. In institutional practice, Pharmacy Technicians prepare a variety of medications including intravenous medications. They also fill medication orders and make the rounds delivering medications to various patient care areas. In the retail setting, technicians take information from customers and health professionals in order to fill prescriptions, measure and compound medications, manage inventories, accept payment for prescriptions, and process insurance claims. Lehman’s program will prepare you for this exciting career and, after completion of the required courses, students will be eligible to take the Pharmacy Technician Certification Board (PTCB) credentialing examination. Having taken the program at Lehman, you will already have many hours of practical work experience and will be well on your way to advancing your career.

The course is 600 hours in total: 220 hours classroom hours, 40 hours computer lab hours and includes an externship program totaling 340 hours in both retail and institutional environments. Pending approval, this is a great opportunity for veterans, Workforce1 applicants, and other voucher candidates. Prerequisites: Attend orientation/open house, complete program application with proof of HS/GED and essay, and documentation of basic microcomputer skills PCW 22, PCW 40 or 41, or equivalent. Candidates must pass a math pre-assessment. Please refer to page 1 for tuition assistance.

**CERTIFICATE PROGRAM:**

**Pharmacy Technician Training Program**

$3500* COTC

*Total program tuition does not include application, reg., book and testing fees.

**CERTIFICATE PROGRAM REQUIRED PARTS:**

**PART I SPRING 2014** 1/27-4/2 $1625 / 130 HOURS
Mon/Wed 9 am-3:30 pm and Thu 12-4:45 pm

**PART 2 SUMMER 2014** DATES: TBA $1275 / 100 HOURS
Prerequisite Part 1

**PART 3 FALL 2014** DATES: TBA $850 / 370 HOURS
Prerequisites Part 2

**FREE CAREER INFORMATION SEMINARS:**

SATURDAY, JANUARY 18, 10:30 AM snow date: Jan 25
WEDNESDAY, JANUARY 29, 6:30 PM snow date: Feb 5
SATURDAY, MAY 3, 10:30 AM
WEDNESDAY, MAY 14, 6:30 PM
LEHMAN COLLEGE MUSIC BLDG, 1ST FLOOR DINING ROOM

**Have you worked in a pharmacy setting for a year or more?**

REGISTER FOR:

**PHARMACY TECHNICIAN TEST PREP**

PTP 110/$800* COTC   NO DISCOUNTS APPLY TO THIS COURSE
Tue/Thur 6-9 pm  Feb 18-May 20 (24 sessions)

This 70-hour course will help prepare you to take the Pharmacy Technician Certification Board’s PTCB exam. The course will review topics such as reading and interpreting prescriptions, defining drugs by generic and brand names, dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. You must attend the career seminar and pass the math assessment at orientation.

Proof of high school/GED/NYS High School Equivalency Diploma completion required. (Note: This is not part of the new Pharmacy Technician Training Program, which includes test prep.) *The course includes the textbook, registration fee and certificate fee.

**Medical Math** - Online short course
6 weeks/$105 Register at www.ed2go.com/lehmanec
See page 36.

**Spanish for Healthcare Professionals** - Online course 6 weeks/$105 Register at www.ed2go.com/lehmanec
See page 36.
ENROLL IN

● PHARMACY TECHNICIAN
● HOME HEALTH AIDE TRAINING PROGRAMS

Come to our Open Houses to learn more about these healthcare programs:

● Lehman’s new Pharmacy Technician Program combines classroom instruction with practical experience through externships in both an institutional as well as a retail setting. After completion of the required courses, students will be eligible to take the Pharmacy Technician Certification Board (PTCB) credentialing examination.

● Lehman’s Home Health Aide Program will give you the skills to be certified by the NYS Department of Education. This course includes the required instruction and supervised clinical experience.

Financial aid is available for these programs for eligible students.

Participate in programs with strong occupational growth.

Did you know that the Bureau of Labor Statistics (BLS) predicts:
The occupation of Pharmacy Technician is expected to grow 32% from 2010 to 2020.
The occupation of Home Health Aide is expected to grow 69% from 2010 to 2020.

COME TO LEHMAN’S OPEN HOUSE:
Saturday, JAN. 18: 10:30 AM*
Wednesday, JAN. 29: 6:30 PM**

Music Building
East Dining Room

Snow dates: 1/25* or 2/5**

Call for more information 718 960-8512
NEW INFECTION CONTROL AND BARRIER PRECAUTIONS FOR NYS LICENSED HEALTHCARE PROFESSIONALS (ONLINE)

INF 10/$29
This course, approved by the New York State Education Department (Provider ID # IC176), provides the mandatory training at initial licensure and for every four years thereafter for dentists, dental hygienists, optometrists, licensed practical nurses, registered nurses, physicians, physician assistants and specialist assistants. It covers, at a minimum, the core curricular elements contained in the syllabus approved by the NYS Education Department and the NYS Department of Health. The online course is 3 hours in length followed by a multiple-choice question exam. The passing grade is 80%. If a student fails the test, it may be retaken twice per registration. Upon successful completion, a Certificate of Completion will be issued.

Students may register beginning February 24 for the spring 2014 semester and June 9 for the summer 2014 semester.

CERTIFIED CLINICAL MEDICAL ASSISTANT PROGRAM

The Certified Clinical Medical Assistant program combines classroom instruction with practical experience through a 180-hour externship in a community-based medical practice or a hospital. According to the Bureau of Labor Statistics, the occupation of medical assistant is expected to grow 34 percent in five years and will become more a more integral part of the health care system. Certified clinical medical assistants provide both administrative and clinical services in private offices, ambulatory centers and hospitals. Lehman’s program is approved by the National Healthcareer Association (NHA). After completion of the required courses, students will be eligible to take the NHA credentialing examination and be ready to join the workforce. The program also provides a test preparation class for the exam.

The course is 531 hours in total: 351 hours (including 253 classroom and 98 practical hours) plus an externship program of 180 hours. This is a great opportunity for Workforce1 applicants and other voucher candidates. Prerequisites: Attend open house, complete program application with proof of HS/GED and essay, and documentation of basic microcomputer skills PCW 22, PCW 40 or 41, or equivalent. Please refer to page 1 for tuition assistance. Come to our next open house to hear more about the program; see schedule above.

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LEHC: LEHMAN MUSIC BLDG, 1ST FLOOR DINING ROOM
COTC: 2501 GRAND CONCOURSE 3RD FL

FREE INFORMATION SEMINARS / ORIENTATIONS
SATURDAY, JANUARY 18, 10:30 AM LEHC  snow:1/25
FRIDAY, JANUARY 24, 10:30 AM COTC  snow:2/7
WEDNESDAY, JANUARY 29, 6:30 PM LEHC  snow:2/5
SATURDAY, MAY 3, 6:30 PM LEHC  snow:2/5
SATURDAY, MAY 9, 10:30 AM COTC

WEDNESDAY, JANUARY 29, 6:30 PM LEHC
FRIDAY, JANUARY 24, 10:30 AM COTC
SATURDAY, JANUARY 18, 10:30 AM LEHC

There is an ongoing demand for qualified, certified and caring health care personnel who work directly with patients and their families. Our programs provide credentialed training for those seeking employment in hospitals, nursing homes, hospices, home health agencies and clinics. Students must complete all required courses to be eligible to take the National Healthcareer Association (NHA) credentialing examination for the EKG Technician, Phlebotomy Technician, or Nurse Technician Program. Requirements: must attend an orientation/career seminar (see column right). Proof of high school/GED completion and short essay required. Students may apply for certificates in following: Home Health Aide; Certified Nursing Assistant; EKG; Phlebotomy; Nurse Technician; and Certified Clinical Medical Assistant. Students may enroll in individual courses (see pages 14-15) or complete a certificate program. Prerequisites: Attend information seminar/orientation, bring proof of HS/GED and short essay indicating reason for completing your program.

HOME HEALTH AIDE (HHA)
Home Health Aide HHA 100
CPR: BLS with AED for Health Care Providers CPR 100

CERTIFIED NURSING ASSISTANT (CNA)
Certified Nursing Assistant CNA 100
CPR: BLS with AED for Health Care Providers CPR 100

ELECTROCARDIOGRAPHY TECHNICIAN (EKG)
EKG Technician EKG 100
CPR: BLS with AED for Health Care Providers CPR 100

PHLEBOTOMY TECHNICIAN
Phlebotomy: Part I PLB 101
Phlebotomy: Part II with Advd. Clinical Skills/Practicum PLB 102
CPR: BLS with AED for Health Care Providers CPR 100

NURSE TECHNICIAN
PATIENT CARE TECHNICIAN/ASSOCIATE (PCT/PCA)
Certified Nursing Assistant CNA 100
EKG Technician EKG 100
Phlebotomy: Part I PLB 101
Phlebotomy: Part II with Advd. Clinical Skills/Practicum PLB 102
CPR: BLS with AED for Health Care Providers CPR 100
First Aid: American Heart Association Cert MAS 17 recommended

Home Health Aide (HHA)
HHA 100/$630 COTC
Learn the skills necessary to work in this growing field! Students are provided with the necessary training to work in private homes and assisted living facilities. Must read at a 6th grade level as determined by an assessment test. Course Contact Hours - 75 hours plus 8 hours of coordinator - scheduled supervised clinical experience. This program is certified by the New York State Education Department. Prerequisite or corequisite: CPR100: CPR for Health Care Providers or current national certification from the American Heart Association AHA. Completed physical exam documentation is due at the 1st class meeting.) Classes to be offered full-day and weekends. Call 718-960-8512 or check www.lehman.edu/ce for schedule.

Certified Nursing Assistant (CNA)
CNA 100/$995* COTC
A New York State Education Department-approved training for those seeking employment as CNAs in hospitals, nursing homes, hospices and home health agencies. Students must successfully complete the course and clinical to be eligible to take the New York State credentialing examination. CNAs work directly with patients and their families providing quality patient care. Duties include: helping with getting dressed; bathing; feeding; toileting; taking vital signs; catheter care; assisting with ambulation; range of motion exercises; and moving patients to bed and from bed to wheelchair. Program includes: Anatomy and Physiology (50 hours), Fundamentals of Patient Care (50 hours), Nursing Home Clinical Rotation (30 hours). (Prerequisites: must attend a career seminar and orientation-see above.) Proof of high school/GED completion and short essay required. Must demonstrate fluency in English; a reading test may be given. Completed physical exam documentation is due at the 1st class meeting.) *NOTE: $115 required testing fee to be paid in class; uniform and textbook fee not included.
Sec SP1: Mon/Wed/Sat 9:15 am-1:45 pm Feb 15-Apr 23 (25 sessions plus 30-hour clinical dates TBA) (includes 30-minute break)
Sec SP2: Mon-Thu 6-9 pm Feb 19-Apr 28 (33 sessions plus 30-hour clinical dates: TBA)
Sec SU: Mon-Thu 9:15 am-2:45 pm Jun 4-Jul 9 (20 sessions and 30-hour clinical dates: TBA) (includes 30 minute break)

CNA Hospital Internship Option
A unique experience for CNAs to receive training in the hospital setting. Students must have completed their CNA program, have current CPR certification, and submit required health clearance forms prior to the internship.
CLR 200/$330 Schedule TBA.
Electrocardiography
EKG 100/$425* COTC

Electrocardiograph (EKG/ECG) technicians prepare patients for testing on ECG machines and Holter monitors and also assist physicians with ECG stress testing. They take patient histories and administer actual ECGs for physicians to interpret. ECG technicians work in a variety of medical settings including hospitals, nursing homes, physicians’ offices and clinics. Prerequisites: Current NYS Certified Nursing Assistant (CNA) or LPN or coordinator’s permission. (Prerequisites: must attend an orientation and career seminar (see page 14). Proof of high school/GED completion and short essay required.)

*NOTE: $105 EKG or $149 PCA/PCT required testing fee to be paid online at NHANOW.com; white lab coat and textbook fee not included.

Sec SP1: Mon/Wed 6-9 pm Feb 18-Mar 24 (10 sessions)
Sec SP2: Mon/Wed 9:30 am-1:45 pm Feb 19-Mar 17 (8 sessions) (includes 30-minute break)
Sec SU1: Mon/Wed 6-9 pm Jun 9-Jul 9 (10 sessions)
Sec SU2: Mon/Wed 9:30 am-1:45 pm Jul 28-Aug 20 (8 sessions) (includes 30-minute break)

Phlebotomy Technician Certificate Program
Tuition: $900 COTC Register for all 3 required courses and save!

Students must complete all 3 classes to achieve a Phlebotomy Technician certificate

Phlebotomy: Part I PLB 101
Phlebotomy: Part II with Advd. Clinical Skills/Practicum PLB 102
CPR: BLS with AED for Health Care Providers CPR 100

Phlebotomy: Part I

PLB 101/$330* COTC

Phlebotomy technicians collect blood specimens for the diagnosis and treatment of patients using venipuncture. They work in a variety of medical settings including hospitals, nursing homes, blood banks, physicians’ offices and clinics. (Prerequisites: Current NYS Certified Nursing Assistant (CNA) or LPN or coordinator’s permission. Requirements: must attend a career seminar and orientation (see page 14). Proof of high school/GED completion and short essay required.)

*NOTE: $105 PLB or $149 PCA/PCT required testing fee to be paid online at NHANOW.com; white lab coat and textbook fee not included.

Sec SP1: Tue/Thu 9:30 am-1:45 pm Feb 19-Mar 17 (8 sessions) (includes 30-minute break)
Sec SU1: Mon/Wed 6-9 pm Jun 9-Jul 9 (10 sessions)
Sec SU2: Mon/Wed 9:30 am-1:45 pm Jul 28-Aug 20 (8 sessions) (includes 30-minute break)

Phlebotomy: Part II with Advanced Clinical Skills/Practicum PLB 102/$495 (Required for PLB Tech & PCT/PCA)

Prerequisites: Students must complete PLB 101 or have permission from coordinator; have or registered for current CPR certification, and submit required health clearance forms prior to the PLB 102.

Sec SP1: Mon-Thu 5-8:55 pm Mar 17-Apr 7 (13 sessions)
Sec SP2: Mon-Thu 9:30-1:30 pm Mar 17-Apr 7 (13 sessions)
Sec SU1: Mon-Thu 5-8:55 pm Jul 14-Aug 4 (13 sessions)
Sec SU2: Mon-Thu 9:30-1:30 pm Aug 18-Sep 10 (13 sessions)

CPR: Basic Life Support (BLS) with AED for Health Care Providers (Required for CNA, EKG/PLB, PCT Tech)

CPR 100/$100 (1 session) COTC
Sec SP1: Sat 10 am-4 pm Feb 1
Sec SP2: Sat 10 am-4 pm Mar 15
Sec SP3: Sat 10 am-4 pm Apr 26
Sec SU1: Sat 10 am-4 pm Jun 7
Sec SU2: Sat 10 am-4 pm Jul 12

First Aid - American Heart Association (AHA) Certification
MAS 17/$35 (1 session)
Sec SP: Sat 10 am-1 pm Mar 8
Sec SU: Sat 1-4 pm Jul 19

Nurse Technician Program
NTE 100/$2380 COTC

The Nurse Technician (Patient Care Technician/Associate) Program trains students for positions as advanced nursing assistants. Upon completion, students are eligible to take the National Healthcare Association (NHA) certification exam. Prerequisites: Attend information seminar/orientation, complete program application (see below), bring proof of HS/GED and short essay indicating reason for completing your program.

Program certification: In order to receive a program certificate, students must complete a program application ($25), successfully complete all course requirements listed at the time of applying, and submit a certificate request form ($4). Visit www.lehman.edu/ce to download application, certificate request form and for more information.

Certified Nursing Assistant CNA 100
EKG Technician EKG 100
Phlebotomy Technician PLB 100
CPR: BLS with AED for Health Care Providers CPR 100
Advanced Clinical Skills/Practicum CLR 110

Recommended:
First Aid: American Heart Association AHA Certification MAS 17

Nurse Technician Program for CNAs
Tuition: $1350 COTC
Includes all courses above except for CNA 100 and MAS 17.

PRE-NURSING / NURSING TEST PREP

Pre-Nursing Assessment and Practice Test Prep: CNET
PRN 102/$330 (11 sessions) LEHC To Be Announced

Pre-Nursing Assessment and Practice Test Prep
BS Programs: HESI
PRN 103/LEHC To Be Announced

NCLEX Nurse Exam Prep
PRN 10/LEHC To Be Announced